

# KEEPING FAMILIES SAFE

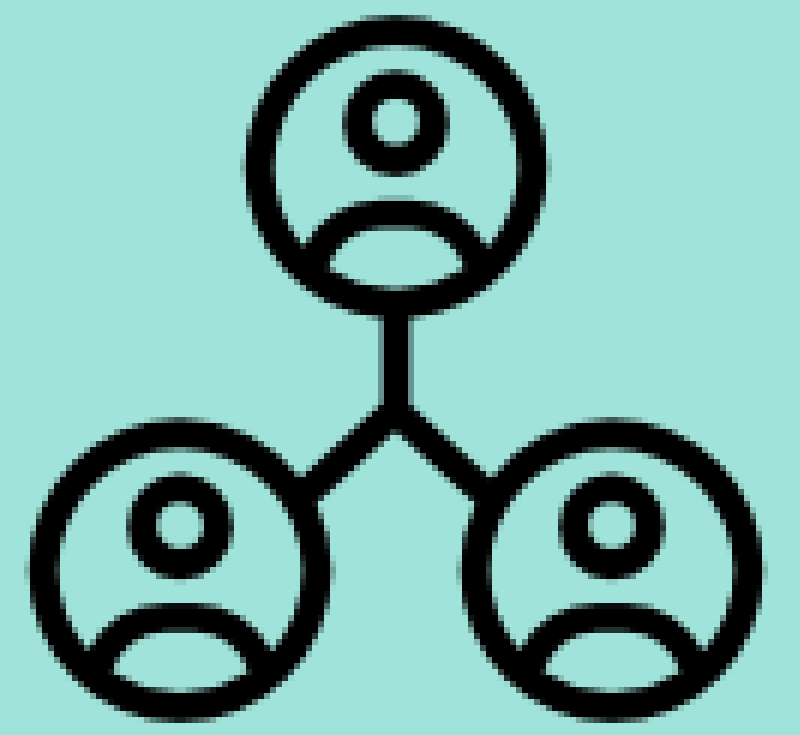
## Improving Supervision Standards

This series will explore 6 areas of practice that will support good case management in Family Social Work.



### AGENCY

- 01** Institute a structure whereby all case workers are provided with supervision on a regular basis, covering different aspects of supervision (i.e. educational, supportive and administration)
- 02** Delineate and define supervisory roles within the agency
- 03** Set guidelines and parameters for both clinical and managerial supervision
- 04** Ensure that both supervisors and supervisees receive supervision support
- 05** Regulate the documentation required in supervision discussion



### SUPERVISOR

- 01** Conduct comprehensive case reviews regularly with supervisee(s) and document the input
- 02** Provide clear case directions and intervention strategies to manage risk
- 03** Document key case discussions or directions as discussed during supervision process
- 04** Monitor follow up of the cases through supervisory case reviews, as per requirements stipulated by agency
- 05** Document of supervisory discussion on cases should be kept within the respective cases to allow for easy retrieval and tracking

Remember to meet SWAAB Guidelines!

### CASE WORKER

- 01** Understand the different roles and responsibilities set out in the supervision contract
- 02** Inform supervisor of any ethical or safety issues that arise in their practice
- 03** Provide complete and undated information to supervisors at case reviews
- 04** Actively contribute to the supervisory relationship and process
- 05** Inform supervisors of any ethical or safety issues that arise in their practice. Similarly, case worker should surface new complexities or risk concerns early
- 06** Document supervisory input on key case discussions or directions as discussed during supervision sessions

