

HOW TO MAKE AN LPA?

1

Consider who you wish to appoint as your Donee(s) and the powers to be granted to them.

2

Log in to OPGO using Singpass and complete the online LPA Form. Form will then be routed to Donee(s) and/or Replacement Donee for their acceptance of appointment(s).

OPGO: <https://opg-eservice.msf.gov.sg>

3

Your Donee(s) and/or Replacement Donee will receive SMS notifications to accept the appointment(s). You may wish to inform them after you have routed the LPA to them.

4

When all your Donee(s) and/or Replacement Donee have accepted the appointment(s), visit a Certificate Issuer (CI) to have your LPA Form certified through digital signing. Upon certification, your LPA will be submitted to OPG online immediately for registration.

5

If no valid objections are received during the mandatory 3-week waiting period, your LPA will be registered on the next working day.



For more information,
visit www.msf.gov.sg/opg,
call 1800-111-2222,
or email enquiry@publicguardian.gov.sg.

Office of the Public Guardian

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Information accurate as at Nov 2022

CHOOSE WHILE YOU CAN

Protect your
interests with a
Lasting Power
of Attorney
(LPA) today

An accident, a stroke or
dementia could cause
loss of mental capacity.
You can make an LPA to
appoint someone you
trust to decide and act on
your behalf should you
lose the capacity to make
your own decisions.

OFFICE OF THE
**PUBLIC
GUARDIAN**


MSF | MINISTRY OF
SOCIAL AND FAMILY
DEVELOPMENT

WHAT IS THE LASTING POWER OF ATTORNEY (LPA)?

The LPA is a legal document that you (Donor) can make to appoint one or more persons (Donee(s)) to act on your behalf should you lose the capacity to make your own decisions. You have to be at least 21 years old.

Your appointed Donee(s) may act in two broad areas – **personal welfare** and/or **property & affairs** matters.

BENEFITS OF MAKING AN LPA

Registering an LPA with the Office of the Public Guardian (OPG) allows you to indicate your personal choice of a trusted person(s) who can automatically step forward to act on your behalf if you lose mental capacity.

Making an LPA provides certainty and peace of mind for you and your loved ones.

HOW TO USE THE LPA?

You and your Donee(s) may view your registered LPA in OPGO at <https://opg-eservice.msfgov.sg>

Your Donee(s) may use your registered LPA in OPGO to make transactions on your behalf in the event you lose mental capacity.

TRUE OR FALSE?

If I lose my mental capacity, my next-of-kin will automatically be able to manage my finances.

False. Your next-of-kin will not automatically have the legal authority to manage your affairs, including your finances such as your bank accounts and insurance payouts if you lose your mental capacity. If you have not made an LPA, they will need to apply to court to be authorised to manage your affairs.

If I have made my Will, I do not need to make an LPA.

False. A Will only comes into effect after death. But there could be a situation in which you are still living, yet without capacity to make your own decisions. In this scenario, an LPA will allow your appointed Donee(s) to step forward to act on your behalf. After death, the LPA will be revoked and then the Will, if one has been made, will come into effect.

PROFESSIONAL DEPUTIES AND DONEES (PDD) SCHEME

If you do not have any suitable family members or close friends to appoint as your decision maker for an LPA, you can consider appointing a Professional Donee to make these decisions for you.

These professionals will have to meet strict criteria and pass a certification course. They include lawyers, healthcare and social service professionals.

These professionals may also apply to the Court to be appointed as a Deputy to act for individuals who:

- had not made an LPA previously; and
- have since lost mental capacity (i.e. the ability to make decisions).

Fees for engaging a Professional Deputy/Donee apply and may vary according to each case.

