

**PROOF OF JOB SEARCH BY NON-WORKING PARENT /LEGAL GUARDIAN**

Application for Student Care Fee Assistance (SCFA)

The parent / legal guardian may take approximately 5 minutes to complete this form.

(I) DETAILS OF PARENT / LEGAL GUARDIAN							
<b>Name:</b>	<b>NRIC No.:</b>						
<b>Address:</b>							
<b>Child's Name:</b>							
<b>BC No.:</b>							
(II) DECLARATION BY PARENT / LEGAL GUARDIAN (PLEASE TICK THE APPROPRIATE BOX)							
<input type="checkbox"/> I am already registered as a job seeker at the Social Service Office (SSO), or the Career Centre under Workforce Singapore (WSG) or Employment and Employability Institute (e2i): _____ (Name of SSO/WSG/e2i)							
<input type="checkbox"/> I am registered as a job seeker at the following private employment agency: _____ (Name of private employment agency)							
<div style="border: 1px solid black; padding: 10px;"> <p><b>VERIFICATION BY PRIVATE EMPLOYMENT AGENCY</b></p> <p>We confirm that _____ (Name of parent/            Legal Guardian), _____ (NRIC No./ FIN) is registered with us for job            placement assistance since _____ (Date). We are helping her/ him* to secure a job.</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; border-top: 1px solid black; border-bottom: 1px solid black;">Name of Staff</td> <td style="width: 30%; border-top: 1px solid black; border-bottom: 1px solid black;">Signature</td> <td style="width: 20%; border-top: 1px solid black; border-bottom: 1px solid black;">Date</td> </tr> <tr> <td style="border-top: 1px solid black; border-bottom: 1px solid black;">Name of Private Employment Agency</td> <td style="border-top: 1px solid black; border-bottom: 1px solid black;">Email Address</td> <td style="border-top: 1px solid black; border-bottom: 1px solid black;">Tel No.</td> </tr> </table> </div>		Name of Staff	Signature	Date	Name of Private Employment Agency	Email Address	Tel No.
Name of Staff	Signature	Date					
Name of Private Employment Agency	Email Address	Tel No.					
<input type="checkbox"/> I am actively looking for jobs on my own. <i>(Please fill in the details of the resumes or job interviews in Table 1 and submit records of resumes sent or job interviews attended.)</i>							

\_\_\_\_\_  
Name of Parent / Legal Guardian\_\_\_\_\_  
Signature\_\_\_\_\_  
Date

**Table 1 : List of Resumes or Job Interviews**

<b>S/No</b>	<b>Name of Company &amp; Contact Person</b>	<b>Job Position</b>	<b>Email address / Contact Number</b>