

Checklist on completing your LPA

To facilitate the processing of your application, do ensure that you have completed the following documents:

Documents required:	<i>To tick once completed</i>
1. Completed Lasting Power of Attorney Form	<input type="checkbox"/>
2. Completed Application Form <only applicable for LPA Form (2014)>	<input type="checkbox"/>
3. *NRIC of donor [clear photocopy of front & back of NRIC]	<input type="checkbox"/>
4. *NRIC of donee(s) [clear photocopy of front & back of NRIC]	<input type="checkbox"/>
5. *NRIC of replacement donee(s) (if any) [clear photocopy of front & back of NRIC]	<input type="checkbox"/>
6. ^Clear photocopy of Directors' Resolution of the Licensed Trust Company	<input type="checkbox"/>

**If NRIC is not applicable, a clear photocopy of FIN or passport should be provided.*

^Only applicable if you are using a Form 2 appointing a Licensed Trust Company as a donee/replacement donee.

Some useful points to note when filling up the LPA Forms:

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| <ul style="list-style-type: none">a) The LPA application must be submitted to OPG within 6 months from the date the donor signs the instrument with the signature and particulars of witness duly filled up accordingly (Please note that the donor, donee and replacement donee cannot be a witness in the LPA).b) Ensure that all information provided is complete and all parts are signed and dated correctly before submitting to OPG.c) The donor must sign on <u>every page</u> of the LPA form. Signatures should be consistent and clear.d) Signatures of donor, donee(s) or replacement donee(s) should be consistent and clear.e) The donor must not delete or amend any part of the prescribed form. OPG will not be able to register the LPA if any part of the prescribed form is deleted or amended. |
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