Our ref: MSF 132-007-356A-2

23 June 2020

Dear Student Care Centre Operators

On 15 June 2020, the Multi-Ministry Taskforce announced that Singapore will start Phase Two after 18 June 2020, 11.59pm with a wider range of activities resuming. In this next phase, our goal is to ensure that efforts taken during the circuit breaker period and Phase One of reopening are sustained.

2   For student care centres (SCC), we will continue to exercise caution and further resume activities in a calibrated manner, to minimise the risk of transmission and to safeguard the safety and wellbeing of our children and staff. At the same time, we need to ensure that safe management measures are properly adhered to by all parties.

Safe Management Measures in Phase Two

3   The **safe management measures** outlined in **"COVID-Safe ABCs" will largely remain the same in Phase Two**. This includes guidelines on safe distancing, student grouping, group size, staff deployment, handling of visitors, temperature taking and other precautions.

4   **In addition** are the following guidelines which will **come into effect from 29 June 2020,** when students from all levels will return to school daily from June 29, 2020.

   a. Each class size should ideally not exceed 20 children (with one staff). However, operationally, SCCs should continue to determine the class size that is feasible based on the safe management measures to be implemented. Regardless, any space used in the SCC **should not have more than 50 people** (inclusive of staff) at any one time.

   b. Group activities of **up to 5 children,** can be allowed whilst keeping to the **same fixed group and seating arrangement, with 2 metres spacing between groups** as a best practice. Groups should be allocated as per the order of priority stated earlier:
      i.   classmates (in school of origin);
      ii. school mates (i.e. grouping by schools);
      iii. students from other schools.

   c. Children can engage in outdoor play or activities, in groups **capped at 5 children,** with **fixed composition** of group members allocated as per the order of priority at 3bi – iii above**,** and with **2 metres spacing between groups** as a best practice.

   d. Student care centres may resume tuition and enrichment programmes, but must strictly adhere to additional safe management measures, on top of existing COVID-Safe ABCs. Student care centres should not start any programme if they are not ready to meet the required safe management measures yet.

These additional guidelines have been included in an updated version of the "COVID-Safe ABCs", for SCCs' reference (see Annex A).

5   **School-based SCCs** are advised to refer and adhere to the **safe management measures issued by the school administration.**

Opening hours

6   In Phase 1, we had advised that community-based SCCs should not provide full-day care for children during their Home-Based Learning (HBL) week. SCCs could only offer half day student care service. This was in line with our cautious approach as we exit the Circuit Breaker then. Starting 29 June 2020, community-based SCCs can revert to their normal opening hours. This includes providing full day student care during school holidays.

Monitoring

7   As we need to monitor and assess the situation in SCCs, we seek SCC operators' and supervisors' cooperation to continue to provide MSF with an update of staff and children on Leave of Absence (LOA) or Stay Home Notice (SHN) <u>by 2pm daily</u> (one submission per person on LOA/SHN) via https://go.gov.sg/msf-report-loa or via the QR code below. For school-based SCCs, please continue to notify the school administration of staff/child on LOA or SHN.

8   If you need further clarification on this advisory, you may email us at MSF_Student_Care@msf.gov.sg.

Thank you.

Yours faithfully
Siti Mariam Selamat (Ms)
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Annex A - Self-Assessment Checklist on Safe Management of Student Care Centres

Annex B - Health & Travel Declaration Form For Visitors