

Dear Student Care Operators

Student care centres (SCCs) are required to register for SafeEntry. This is a free-for-use service and **all SCCs must use the SafeEntry system to log the check-in and check-out of children, staff and visitors.**

2. SCCs can visit <https://www.safeentry.gov.sg> to sign up for **SafeEntry NRIC** or **SafeEntry QR** (see details below).

Mode	Details
SafeEntry NRIC	<ul style="list-style-type: none">• SafeEntry NRIC allows student care centres to scan the barcode of NRICs (or equivalent photo ID) of individuals entering or leaving the premises.• SafeEntry NRIC is useful for staff and visitors who may not be digitally-savvy, do not have newer phone models and data connectivity. <p><u>For children</u></p> <ul style="list-style-type: none">• Student care centres can scan the barcode found the child's birth certificate or a photocopy of it, or any official ID with barcode (e.g. TransitLink Concession Card).• Student care centre staff or parents/ guardians can also manually enter the child's birth certificate number via the Manual Registration mode.• For more details on how you can start scanning visitors using either the camera function on a mobile phone or a barcode scanner, please refer to: https://safeentry.zendesk.com/hc/en-us/articles/900000775666-How-can-I-start-scanning-visitors-at-my-business-
SafeEntry QR	<ul style="list-style-type: none">• Upon registration, student care centres will be provided with a unique QR code specifically for their location. This QR code should be displayed prominently at the student care centre entrance.• SafeEntry QR is useful for staff and visitors who can use their mobile phones to scan the designated QR code and enter their own name, NRIC and mobile number. <p><u>For children</u></p> <ul style="list-style-type: none">• Student care centre staff or parents/ guardians can use their mobile phones to help children check in using their birth certificate numbers or any official ID with barcode (e.g. TransitLink Concession Card).

Resources on SafeEntry

3 Upon registration, student care centres will be provided with an onboarding guide with links to all the key resources, digital posters, step-by-step user guides and demo videos.

You can also view the resources on SafeEntry at <https://www.safeentry.gov.sg>

Thank you.

Yours faithfully

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